



Southcoast Food Alert Posting Guidelines

Please adhere to these guidelines while posting to the listserv.

1) The Food Alert listserv is food need-based. It is for communicating and alerting one another about local, emergency food needs -- not for sharing general information. If you have general info about food, please contact us at sfpc@marioninstitute.org.

2) No posting of jobs, advertisements or non-food relief solicitations.

3) Please be sure to save southcoastfoodalert@marioninstitute.org in your contacts so that emails do not end up in your Spam folder.

4) Subject headings: All postings should be as clear as possible about the contents (e.g. A food item, an event or topic being addressed) in the Subject Heading.

5) Please be sure to include your full contact info with each email you send. That can be your mail signature or simply your name, organization and reply-to email.




6) Postings of events and shares should always include the location – city and state or province.

7) Netiquette: Common rules of etiquette for posting apply (no flaming, rude content, etc.)

8) FOR RESPONSES – When you reply to a message that you received from the Food Alert mailbox, there are 2 Options:





- Select REPLY to reply ONLY to the sender, or
- Select REPLY ALL to reply to the entire group

9) Membership Settings in Google Groups – To specify your membership settings, and to select the frequency of emails – Each Email, Digest, Abridged, etc. – please follow the below pictorial:

-  My groups
-  Recent groups
-  Favorite groups

 Starred conversations

Southcoast Food Alert

-  Conversations 3
-  Members
-  About
-  **My membership settings**

My membership settings



Display name

Patti Rego

Link to my Google Account ⓘ

Email used for membership

pattirego@gmail.com

Subscription

Each email

Digest

Abridged

No email

Conversation