



Greenhouse Initiative Proposal Form

Project Leader Name:

Organization/Project Name:

Address:

City, State, Zip:

Phone:

Fax:

Cell phone:

Email address:

Website:

Additional contact person name and Email:

Please provide the following information for your project.

- 1. Background/History of your project, including years in operation and founders**
- 2. Goals/Objectives of Proposed Project, include Timeline**
- 3. List the members of your Advisory Board and the strengths they bring to your project**
- 4. What is your current and planned 501c3 status?**
 Current 501c3 No plan to apply Plan to apply within timeframe.
- 5. Have you had a Fiscal Sponsor before, if so who?**
- 6. Include One Year Work Plan**
- 7. Include Year One Budget** (be as specific as possible, including income and expenses/disbursements, please note any funding that is already secured)
- 8. Do you have at least \$20,000 (of the yearly minimum \$40,000 required) ready to deposit with the Marion Institute at time of signing the Fiscal Sponsorship Agreement?**
- 9. List the current donors and their respective giving amounts. Have any of them made multi-year commitments to the project?**
- 10. Do you plan to apply for grants, if so which ones? Do you have an invitation to apply to these**

grants or do you have a relationship with someone at the foundation?

11. Do you plan to sell anything (physical items, media, or intellectual property), consult for a fee or hold training, events, or conferences for a fee?

12. Include a bio/resume and References for Project Leader (please include two references, including contact information)

13. How did you hear about the Marion Institute?

Marion Institute Board or Staff Sponsor

If the Proposed Project already has a Marion Institute Board or Staff Sponsor, please attach a letter of support from that individual. If this does not apply, please note that the Executive Director shall choose to introduce your proposed project for Board approval at his/her sole discretion.

Submitting Your Proposal

Email your answers to liz@marioninstitute.org

Or By Mail

The Marion Institute
Attn: Liz Wiley
202 Spring Street
Marion, MA 02738

If you have any questions regarding your proposal, please contact Elizabeth Wiley at 508-748-0816 ext. 116.

We look forward to receiving your proposal.

Thank you for all that you are doing to create deep and positive change in this world!